

OSHA Bloodborne Pathogens Annual Re-certification

To complete your annual BBP training, please read the following information carefully. If you have any questions or concerns regarding this information, please contact the Human Resource Department at 704-536-6661. Please sign the attached sheet, fax, email or return it to:

**InReach
4530 Park Road.
Suite 300
Charlotte, NC 28209
704-536-0074(fax)**

- A bloodborne pathogen is a germ carried in an individual's blood or other body fluids.
- Bloodborne pathogens are transmitted when: there is a pathogen present, there is enough of the pathogen to cause disease, a person is susceptible to the pathogen, and the pathogen passes through the correct entry site. Pathogens enter the body through direct contact (first aid, with our gloves), indirect contact (touching blood on a table with your hand), airborne (coughing), and vector-borne (animal bites).
- InReach has an exposure control plan which outlines or system to protect employees from infection by identifying which jobs require employee training, protective equipment, and immunizations. The exposure control plan is located in the Human Resource section of the InReach website.
- Tasks which we have identified as involving possible exposure to blood and other possible infectious materials include: administering first aid, general housekeeping, and assisting customers with laundry.
- InReach provides employees with any personal protective equipment requested. Personal protective equipment (PPE) is specialized clothing and equipment worn for protection from a hazard. This equipment includes protective gowns face shields, CPR mouth shields, vinyl gloves, rubber gloves, and biohazard bags and labels. All contaminated material must be stored in containers (bags or puncture resistant)

labeled with the biohazard sign. PPE should be kept in an easily accessible place at all times.

- InReach recommends cleaning up a biohazard spill with either Lysol Concentrate or bleach and water solution (fresh mixture of 1 part bleach per 10 parts water). Both must remain on the area for 10 minutes before being wiped up.
- InReach offers Hepatitis B Vaccine, free of charge to all staff. The vaccine is completed with three shots over a six-month period. The vaccine is optional.
- After a possible exposure an InReach incident report must be filled out. You must also contact your direct supervisor immediately. They will make the determination if medical care and follow-up is necessary.
- Please contact the Human Resource Department with any questions regarding bloodborne pathogens.

OSHA Bloodborne Pathogens Annual Re-Certification

On completion of this training said individual will:

- ✓ **Have reviewed the Bloodborne Pathogen Standard**
- ✓ **Understand the symptoms of bloodborne pathogens**
- ✓ **Recognize the modes of transmission of bloodborne pathogens**
- ✓ **Be familiar with the Exposure Control Plan, including its location and accessibility**
- ✓ **Understand tasks which involve exposure to blood and other possible infectious materials**
- ✓ **Be aware of engineering controls and work practices**
- ✓ **Have been informed of proper storage and disposal of personal protective equipment**
- ✓ **Been given the opportunity to order those supplies when needed**
- ✓ **Have information on the Hepatitis B vaccine**
- ✓ **Understand who to contact after a possible exposure, medical follow-up, and post-exposure evaluation**
- ✓ **Have an opportunity to address any questions or concerns with the trainer**

By signing and dating below I am indicating that I have participated in all the above training and have been given adequate information and direction to be able to perform all duties that are requested of me for this position. I have had the opportunity to ask questions and have been provided with meaningful answers. I also know whom I can contact if I have questions in the future.

Employee Signature

Date

Printed Name